



## **Executive Committee Meeting Agenda**

June 1, 2016, 9:00 a.m. to 10:00 a.m.

Family Justice Center, 2755 Mendocino Ave, Santa Rosa

*All supporting documents are available at [www.UpstreamInvestments.org](http://www.UpstreamInvestments.org) and at the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours. For accessibility assistance with this agenda or supporting documents, please e-mail [Upstream@schsd.org](mailto:Upstream@schsd.org) or call 707.565.8797.*

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|--------------|--|---|
| <b>9:00</b>  | <b>Welcome, introductions, agenda, minutes ACTION ITEM</b> | <i>Jerry Dunn</i>   |
| <b>9:05</b>  | <b>Staff update</b>  | <i>Angie Dillon-Shore</i>                                   |
| <b>9:10</b>  | <b>Review process timeline</b>                             | <i>Oscar Chavez</i>   |
| <b>9:20</b>  | <b>Upstream evaluation preliminary findings, phase 2</b>   | <i>Oscar Chavez<br/>Angie Dillon-Shore<br/>Joni Thacher</i> |
| <b>9:55</b>  | <b>Public comment</b>                                      |   |
| <b>10:00</b> | <b>Adjourn</b>   |   |

### **Upstream Investments Executive Committee 2016 Meeting Schedule**

*All meetings are from 9:00 – 10:00 am at the Family Justice Center*

July 6, September 7,  
October 5, December 7



Wednesday, April 6, 2016 Executive Committee Meeting Minutes

9:00 a.m. – 10:00 a.m.

Family Justice Center

Attendees (listed alphabetically)

- Angie Dillon-Shore, Human Services Department (Project staff)
- Beth Brown, Community Foundation
- Jill Ravitch, District Attorney
- Joni Thacher, Human Services Department (Project staff)
- Oscar Chavez, Human Services (Project leader)
- Steven Herrington, Sonoma County Office of Education
- Susan Gorin, Board of Supervisors
- Tim Reese, Community Action Partnership

Not Present (listed alphabetically)

- Helen Simi, Human Services Department (Project staff)
- Jerry Dunn, Human Services Department
- Stephan Betz, Department of Health Services

Topic	Discussion	Decision	Next Steps
<b>Welcome, Introductions, Minutes</b>	Jerry welcomed everyone and reviewed the agenda. Motion to approve the minutes made by Beth and seconded by Tim. Supervisor Gorin abstained.	Move to approve the minutes: Yes: 4 No: 0 Abstain: 1	None
<b>Technical assistance update</b>	<p><b>Joni provided an update on the Portfolio and technical assistance.</b></p> <ul style="list-style-type: none"> <li>• There have been seven applications approved to the Portfolio since December. Five of these were renewal applications.</li> </ul> <p><b>Angie provided an update on the MARC (Mobilizing Action for Resilient Communities) grant. Sonoma County is one of 14 communities across the country now receiving MARC funding build our capacity to prevent adverse childhood experiences.</b></p> <p><b>Discussion:</b> Is there a specific curriculum to train teachers? There are several trauma informed and resiliency focused curriculums available to teachers. The film Paper Tigers is an excellent example of this. HSD has a copy of the film if you would like to</p>	None	None

Topic	Discussion	Decision	Next Steps
	view it.		
<b>Upstream evaluation preliminary findings</b>	<p><b>Learning for Action Evaluation</b></p> <ul style="list-style-type: none"> <li>Upstream is in an interim place right now. Learning for Action (LFA) is conducting a 3rd party evaluation of systems impact. We have some preliminary findings. Data will continue to be gathered through May.</li> <li>We are not making any recommendations today. We will review some of these preliminary findings by presenting you with some of the major themes that are emerging from the data.</li> </ul> <p>Themes are organized around the five key components of collective impact.</p> <p><b>Common Agenda:</b></p> <ul style="list-style-type: none"> <li>Stakeholders have a good high-level understanding of the common agenda for Upstream Investments but may lack a specific understanding.</li> </ul> <p><b>Discussion:</b></p> <p>The shift from early childhood to prevention across the lifespan has produced confusion for some. This could be due to the tag line “Invest Early.”</p> <p><b>Continuous Communication and a Culture of Learning</b></p> <ul style="list-style-type: none"> <li>Structures and processes in place to engage partners, and keep them informed and inspired. work groups and committees hold regular meetings. They use these meetings to coordinate with one another, and with the backbone team.</li> </ul> <p><b>Discussion:</b></p> <p>Who are the stakeholders that are questioning the commitment of Policy and Executive Committee participation?</p> <ul style="list-style-type: none"> <li>Key informant interviews were done with committee members, staff, the Board of Supervisors.</li> <li>Jill and Steve affirmed their commitment to attendance at both meetings.</li> <li>Meetings may not be engaging enough, there could be too much reporting out.</li> <li>Susan said that she raised the question about attendance. There is too little interaction at the meetings. Health Action is the same way.</li> <li>Steve noted that the interactions occur off scene, meetings are the perfect venue to report out. The meetings fuel conversations and work outside of meeting time. No one knows what we’re doing off schedule, in our own work time. How can we quantify this?</li> <li>Susan said it would be great to send the power points out to members after meetings. Upstream has beautiful and noteworthy power points.</li> </ul>	None	None

Topic	Discussion	Decision	Next Steps
	<ul style="list-style-type: none"> <li>• We want to make meetings far more engaging so that members leave energized. We need to experience tension and deep conversation at our meetings.</li> <li>• There may be agreement about the value of upstream investments in early childhood, but the authenticity is lacking when organizations are overwhelmed with other work.</li> <li>• There is the inability to stop current work to focus on prevention with the hope that it will change things down the line.</li> <li>• It would be great to add 20 minutes to each meeting for a topic question or discussion. The question should invite preparation. You're doing great work and because of that you invite a passive audience.</li> </ul> <p><b>Mutually Reinforcing Activities</b></p> <ul style="list-style-type: none"> <li>• The clearest example of mutually reinforcing activities may be the work the funders do to encourage grantees to get on the Portfolio.</li> <li>• In terms of County alignment, the standout departments are HSD, DHS, and Probation. natural affinity of those departments' strategies with a prevention focus.</li> </ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• We also met with department heads and gathered valuable information about what's happening in our County. As a county we are elevating our focus not only on prevention, but also on using evidence to develop programming.</li> <li>• We will be providing assistance to the Sheriff's Department to help them select evidence based programs and support ongoing evaluation.</li> <li>• Has there been a convening of the non-profit sector to get their perspectives about the work and alignment with Upstream and Health Action? Tim gave an example of the conversations non-profits have had around the issue of a living wage. Having grappled with the issue themselves first, non-profits were able to present a clear, united message to Supervisors. This might be useful to do in regards to Upstream and Health Action as well.</li> <li>• It's important not to shy away from potentially difficult conversations.</li> <li>• As funders we've had to realize that there is a struggle to know how to use Upstream as a criteria. We need to consider how we pay for the time it takes to interact with Upstream and the Portfolio process.</li> <li>• It's important not to expect everyone to come to Santa Rosa.</li> </ul> <p><b>Backbone Team</b></p> <ul style="list-style-type: none"> <li>• Staff is respected, talented, and dedicated with a common vision.</li> </ul>		

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	<ul style="list-style-type: none"> <li>• Additional staffing is needed for further scaling and expansion; scope of work is too broad for current capacity.</li> </ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• There is need now to knock on the doors of larger foundations to fund the expansion of our work.</li> <li>• We would like to infuse the Upstream strategy in the school system to influence LCF.</li> <li>• Districts need help maximizing the voice of non-profits in the local control planning process.</li> <li>• Upstream staff needs to get name badges.</li> </ul> <p><b>Portfolio Process:</b></p> <ul style="list-style-type: none"> <li>• The process of applying to the Portfolio may be shifting organizational practices and routines. (We will know have more systematic data on this issue once we analyze the data from the provider survey.) Other benefits are the training and TA that come along with the application process, and preparing providers to apply for state and federal funding streams that require the use of evidence-based programs.</li> <li>• There is some frustration among CBOs that getting on the Portfolio doesn't come with funding. There may also still be misperceptions among CBOs that being on the Portfolio does come with funding.</li> </ul> <p><b>Technical Assistance:</b></p> <ul style="list-style-type: none"> <li>• Technical assistance and training provided by the backbone team are highly regarded and valued.</li> </ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• There is the frustration that there is the expectation of implementing evidence informed practice without providing the capacity building for organizations to do that.</li> </ul> <p><b>Shared Measurement:</b></p> <ul style="list-style-type: none"> <li>• Identifying and using the 26 Indicators of Success as shared population-level outcomes provides a shared vocabulary and supports alignment of effort.</li> <li>• Several stakeholders identified lack of feasibility as a barrier to the data warehouse version of shared measurement.</li> <li>• The Apricot pilots may be paving the way for aggregating outcomes across Upstream programs.</li> <li>• Ensure that shared measurement addresses issues of data entry burden.</li> </ul>		

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	<ul style="list-style-type: none"> <li>• Include capacity-building for CBOs, since some of providers’ resistance is related to low capacity.</li> <li>• A shared measurement system could be valuable to providers if it is useful for service delivery on the ground.</li> <li>• Make the case to the Board for funding shared measurement. County departments might be able to use their funding to encourage participation in shared measurement.</li> <li>• Multiple interviewees advocated for making the shift from the 26 Indicators of Success to using the Portrait of Sonoma and the HDI.</li> <li>• Some interviewees spoke about shared measurement in a way that reveals how it might be used as a tool for action.</li> </ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• It would be great to discuss using the Indicators vs using the HDI at the next Policy Committee meeting.</li> </ul>		
<p><b>Progress Report Process Timeline</b></p>	<p><b>Key upcoming dates:</b></p> <p>May 11 Policy Committee  Review phase 1 evaluation findings and recommendations  Establish Policy Committee report workgroup</p> <p>May – June Staff  Convene Policy Committee Report Workgroup  Phase 2 of evaluation  Develop documents</p> <p>July 6 – Executive Committee  Approve Upstream Report (due to the CAO on July 20)</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• The timeline sounds great, but I don’t know how you’re going to do it!</li> <li>• I know there is a tight timeline. You may need to revise the July 6 deadline as July 4 is a Monday.</li> <li>• Staff will email power point.</li> </ul>	None	None
<p><b>Public Comment</b></p>	None	None	None
<p><b>Minutes/Adjourn</b></p>	Meeting adjourned 10:07 a.m.	None	None