

July 1, 2013

Jerry Dunn  
County of Sonoma Human Services Department  
3600 Westwind Blvd.  
Santa Rosa, CA 95402

Subject: Intent to Participate in Shared Measurement System Planning

Dear Jerry Dunn,

\_\_\_\_\_ acknowledges that at this point, a shared measurement system is understood to be a web-based application that allows authorized users from different organizations to enter and view relevant data in a format that is easy to read and interpret. \_\_\_\_\_ understands that the mission of the shared measurement system is to better understand the outcomes of individuals in our community and the impact that our services have or do not have on individuals, and is committed to participating in the planning process to develop such a system.

Please accept this letter as \_\_\_\_\_'s intent to participate in the planning process of the Upstream Investments shared measurement system. By way of this letter, \_\_\_\_\_ agrees to:

1. Help identify and develop shared confidentiality and security procedures for data collected, processed, stored, analyzed, and reported with the shared measurement system,
2. Collaborate with the Sonoma County Human Services Department in developing other policies and procedures about data sharing,
3. Pilot test the collecting and sharing of data, as determined during the planning process,
4. Identify resources, as necessary, to dedicate to the planning of the shared measurement system (including, but not limited to, staff for meetings, meeting space, and review of documents), and
5. Participate in the selection of the vendor and collaborate with the selected vendor to develop specific shared outcomes and a shared measurement system that links to our current computerized system(s).

\_\_\_\_\_ recognizes that this is not a commitment to share data; however \_\_\_\_\_ has the intent to enter into a future MOU to share data assuming the planning process results in a data sharing plan that is acceptable to \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
\_\_\_\_\_