



Executive Committee Meeting Minutes

December 19, 2012 10:30 a.m. – 11:30 a.m.

COA Conference Room, 575 Administration Dr., Santa Rosa CA

Attendees (listed alphabetically)

Efren Carrillo, Board of Supervisors District 5

Jerry Dunn, Human Services Department

Larissa Heeren, Human Services Department (Project staff)

Marla Stuart, Human Services Department (Project Manager)

Megan Sirna, Human Services Department (Project staff)

Rita Scardaci, Department of Health Services

Steven Herrington, Sonoma County Office of Education

Topic	Discussion	Decision	Next Steps
Welcome, Introductions, Minutes	Motion to approve the minutes from the September Executive Committee.	Motion: Steven Second: Rita Ayes: 3 Noes: 0	None
Indicators of Success	Calls to Action At the last Policy Committee meeting we looked at the revised Indicators of Success report and brainstormed Calls to Action. Would like feedback on the draft calls to action. <ul style="list-style-type: none"> Clarifications for wording were suggested. See attached edits to Draft Calls to Actions. 	None	None
Draft Report to the Board of Supervisors	We will go to the Board of Supervisors to give an update on our work so far. This is a mid-term update. The committee reviewed the outline of report to the Board of Supervisors. The group provided the following feedback on the report outline: <ul style="list-style-type: none"> Starting from 2007 may be more dramatic. Show span of sectors engaged in the Portfolio. All recommendations should be simplified and summarized somewhere in the report. Yes we do want to continue to look for resources to do a cost benefit analysis. Members will help find the resources but feel that the cost benefit analysis is very important for the future success of the project. We don't have another meeting before the presentation. The January meeting is canceled.	None	None
Outreach Workgroup Applications	As mentioned at the November Policy Committee, staff will be starting an Outreach workgroup to expand the Upstream outreach campaign. Executive Committee members received an update on the workgroup membership so far and were asked to make suggestions for new members via email.	None	None
Public Comment	None	None	None

Topic	Discussion	Decision	Next Steps
Adjourn	11:30 a.m.	None	None

Executive Committee 2013 Meeting Dates

- January 16, 9-10 a.m.
- Policy Committee meeting Feb 13th*
- March 20, 9-10 a.m.
- April 24, 9-10 a.m.
- Policy Committee meeting May 8th*
- June 26, 9-10 a.m.
- July 17, 9-10 a.m.
- Policy Committee meeting Aug 14th*
- September 18, 9-10 a.m.
- October 16, 9-10 a.m.
- Policy Committee meeting Nov 13th*
- December 18, 9-10 a.m.